

MONROE E. MIDDLETON

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PORTFOLIO

[HTTPS://WWW.GRITSTUDIO.DESIGN/](https://www.gritstudio.design/)

MY SKILLS

Figma
Slack
Canva
Adobe InDesign
Adobe Photoshop
Adobe Illustrator
Adobe Premiere
Adobe Lightroom
Code HTML
Code JavaScript
Code CSS
Roundcube Gmail
Zbrush
Blender

EDUCATION

- 2026 ● Virginia Commonwealth University
Bachelor of Arts: Graphic Design
- 2022 ● Hampton Roads Academy
Virginia Advanced Diploma

EXPERIENCE

GBCS Group - 3D Designer/UXUI Design Intern Lead Calgary, Alberta | 08/2024 - 12/2024

- Collaborate with colleagues remotely in a corporate setting through Slack and the Roundcube Gmail program for effective communication. Utilize Figma and Canva to skillfully showcase designs and develop comprehensive plans.
- As the lead of all 3D design and UX/UI designers at GBCS, I was responsible for setting an exemplary work ethic, assigning tasks, and fostering collaboration.

Grimalkin Records - Graphic Design Intern Richmond, VA | 08/2024 - 11/2024

- Produce engaging video edits and captivating music videos for independent artists signed under the record label.
- Creating covers and pages for a magazine dedicated to highlighting the vibrant indie art scene of Richmond.

BLK InFashion Collective - Graphic Designer Richmond, VA | 03/2023 - Current Time

- Design eye-catching web graphics and layouts for the "Black In-Fashion Collective," showcasing the latest trends and styles.
- Develop concepts for infographics and social media posts that are visually engaging and informative.

N-RATED Art Collective - Website Designer/Manager Richmond, VA | 10/2023 - Current Time

- Redesign NRATED's website for usability, user-friendliness, and brand alignment.
- Ensure the website's security by continuously monitoring it to prevent unauthorized access or destruction of data and functionality.

Department of State Open Source Training Branch Williamsburg, VA | 5/19/2024

- Create an informative infographic for new government employees on resource analysis principles and techniques.
- Collaborate effectively with government authorities to ensure the creation of an optimal product.

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Dear Hiring Managers,

I am a student attending Virginia Commonwealth University, VCU, seeking a Graphic Design Intern opportunity as part of my ongoing creative pursuits. As an artist with extensive graphic and media design experience, I believe that I can bring valuable contributions to your team.

My motivation and drive come from finding new strategies and techniques to communicate concepts visually. My achievements is built on a foundation of creativity, hard-work, and determination. My philosophy is to effectively express information by incorporating fresh perspectives and techniques to every project. My goal is to meld art and technology to communicate ideas that inspire, inform, and captivate consumers.

Formerly in my artistic portfolio, my successes have stemmed from essential skills, including photograph modification and visual communication. Through cooperation and communication, I have improved my capacity for innovation and developed a name as a significant contributor. I am a team player who is always searching for opportunities to learn and share.

Please see my attached resume for a more detailed presentation of my background and qualifications. I am eager to speak with you and greatly appreciate your consideration.

I would love the opportunity to share more with you about my qualifications. Please contact me for more information.

Sincerely,

Monroe Middleton